

**Staff Counselor/Care Manager
The Counseling Center
Hobart & William Smith Colleges
Division of Student Affairs**

The Counseling Center (CC) at Hobart and William Smith Colleges (HWS) invites applications for a new full-time, 12-month Staff Counselor/Care Manager to join our clinical team for the current 2016-17 academic year; start date is flexible. As a member of the Division for Student Affairs, the Counseling Center is committed to equity and inclusivity and strives to provide a counseling staff that embodies these principles. As such, applicants from historically under-represented groups are especially encouraged to apply.

The CC seeks a team-oriented counseling generalist with strong clinical and case management skills and appreciation for brief, time-limited therapy to join a dynamic, ethical, collaborative, warm and mutually respectful staff, committed to providing high-quality, culturally-sensitive clinical, prevention and crisis services within a traditional-aged liberal arts community.

Requirements:

The successful candidate will possess the background, training, and skills typical of clinical case managers, and the clinical skills necessary to provide high-quality, culturally-sensitive counseling to HWS students. Three years' paid clinical experience required; preference will be given to licensed clinicians (LCSW, LPC, etc.), candidates with prior experience in case management, and to those with previous experience in college counseling centers. Qualifications for the position are MSW, MA in Counseling or Psychology, MFT, degree or a closely related field.

Candidates should have training and experience in a wide range of student mental health and presenting concerns, experience providing group therapy, and demonstrated success in working with students from traditionally under-represented groups, especially students of color, LGBTQ-identifying students, international students, students with disabilities, etc. Collegial and collaborative relationships within and beyond the Center and a commitment to equity and inclusivity are expectations of the position and essential to our mission. Candidates should have a demonstrated history of healthy and enjoyable working relationships and a collaborative style.

Desired Qualifications:

Previous training and experience in a college or university counseling center preferred. Qualities of the preferred candidate include but are not limited to: possession of well-developed brief counseling and crisis-intervention skills; an interest and experience working with a diverse college student population; a self-motivated, self-directed commitment to high professional ideals; excellent oral and written communication skills; and a collaborative spirit of warmth, acceptance, respect and trust towards colleagues. Bilingual abilities in Spanish or Mandarin a plus. We are especially interested in applications from candidates who will significantly enhance the diversity of our staff.

Responsibilities of the position include (but are not limited to):

Counselor Responsibilities:

- Provide individual, group, and relationship therapy to students
- Evaluation and assessment of students in crisis
- Outreach and training for RAs, student leaders, and other student groups
- Service to Division of Student Affairs committees as requested by Director
- Consultation to faculty, staff, students and students' families as needed

- Provide backup for day-time on-call counselor for urgent care services and assist on-call counselor with hospitalization of students when necessary
- Participate in weekend on-call coverage as part of the CC rotation
- Maintain case management and clinical notes in a timely and complete manner

Care Manager Responsibilities (in collaboration with the Director and Assistant Director):

- Serve as the Center's referral coordinator for both on- and off-campus resources (Chaplain, CTL, Deans' offices, Student Affairs Administrators, Health Center, local providers, mental health emergency services, hospital staff, etc.)
- Meet with Counseling Center clients in need of referral to assist them in locating and arranging for mental health referrals and follows up with referred students as needed to ensure continuity of care and quality of external services.
- Communicate with home providers, parents, and campus providers in order to get historical information to aid with treatment of students new to the Center.
- Manage the communication and information-gathering functions for students requesting readmission from Medical Leaves of Absence for mental health reasons (MLOAs).
- Respond to parent and external provider requests for information about the Counseling Center and its services for HWS students.
- Manage the communication and coordination of after-care planning when HWS students are hospitalized for psychological reasons from the Center, including communication with families, Student Affairs Administrators, and other support offices on campus as appropriate.
- Monitor the disposition and progress of Counseling Center students who are considered to be at high-risk clinically or academically, require additional support services, are under ongoing review of the CARE Team, or where integration of support resources is needed for students in counseling.

Institutional Description

Hobart and William Smith Colleges are a highly-selective residential liberal arts institution located in a small, diverse city in the heart of New York State's Finger Lakes Region. In partnership with the Geneva and global communities and through robust programs in career development, study-abroad, service, leadership and athletics, the Colleges foster an environment that values global citizenship, teamwork, ethics, inclusive excellence and cultural competence.

The Colleges enjoy a rich heritage based on a two-college system. Originally founded as two separate colleges (Hobart for men in 1822 and William Smith for women in 1908), HWS now operates under a coordinated college system. All students share the same campus, faculty, administration and curriculum. Each college maintains its own traditions, deans, student government and athletic department, giving students additional leadership opportunities. With a progressive enrollment program that prioritizes access, the Colleges are highly selective with about 45 percent of the student body enrolling early decision, making HWS their first choice.

The Counseling Center sees between 17-20% of our enrolled students for services each academic year, 19% of whom are students of color, and 3% of whom international students.

Candidates are encouraged to explore the HWS website including the mission statement and This Week in Pictures: <http://www.hws.edu/about>

Region Description

Hobart and William Smith Colleges are located on a spectacular 195-acre campus along the northern tip of Seneca Lake in the City of Geneva. With a population of 13,300 residents, Geneva is part of the 9,000-square-mile Finger Lakes region, and lies within close proximity to the Greater Rochester and Syracuse areas, as well as easy driving distance to Ithaca, NY. Geneva is a "uniquely urban" setting recently receiving recognition as an "All American City." Geneva has a significant African American and Latino population, a diverse public school system, and active community organizations focused on ameliorating problems with poverty, literacy, and other social challenges.

The area is known for its natural splendor, more than 100 wineries and historic roles in both the women's rights movement and the Underground Railroad. This area is rich in history and natural beauty and serves as a remarkable living and learning environment for students, faculty and staff.

Salary:

Compensation is very competitive, and commensurate with experience. Professional development monies for staff are also available. This is a full-time 12-month, benefits-eligible administrative position.

Preferred Starting Date:

Spring semester 2017

Counseling Center Web Address

<http://www.hws.edu/studentlife/counseling.aspx>

Application Requirements:

Review of applications will begin immediately and continue until the position is filled. Interested applicants are encouraged to submit a letter of interest and introduction, vita, list of three references, and a copy of graduate transcript via our application service, *Interfolio*: <https://apply.interfolio.com/37594>

If you have any questions about using Interfolio, please send to ferran@hws.edu

Hobart and William Smith Colleges are committed to providing a non-discriminatory and harassment-free educational, living and working environment for all members of the HWS community, including students, faculty, staff, volunteers, and visitors. HWS prohibits discrimination and harassment in their programs and activities on the basis of age, color, disability, domestic violence victim status, gender, gender expression, gender identity, genetic information, national origin, race, religion, sex, sexual orientation, veteran status, or any other status protected under the law. Discrimination on the basis of sex includes sexual harassment, sexual violence, sexual assault, and other forms of sexual misconduct including stalking and intimate partner violence, and gender-based harassment that does not involve conduct of a sexual nature.

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