

**Director of Clinical Services  
Student Affairs and Campus Life  
Center for Women and Community  
University Of Massachusetts Amherst**

The University of Massachusetts Amherst invites applicants for the position of Director of Clinical Services. Under the general supervision of the Center for Women and Community (CWC) Associate Director for Counseling and Rape Crisis Services, the director develops, administers and evaluates a program of clinical counseling services for the University, Five Colleges and Hampshire County. S/he directly supervises and provides assessment, diagnosis, and treatment of a wide variety of clinical presentations, including emergency and highly acute clinical situations. The director develops, administers, evaluates and directs a master's level internship training program that meets the qualifications for certification as a field placement site for area schools of social work. S/he provides clinical supervision and consultation to CWC staff.

**Essential Functions:**

- Plans, directs and oversees development and maintenance of culturally competent clinical services, primarily provided by master's level Clinical Interns, including direct intervention with and evaluation of urgent and emergency client situations, intake, assessment and referral, walk-in and call-in services, and individual and group counseling.
- Oversees daily management of internship training, supervision, evaluation and scheduling.
- Ensures compliance with applicable federal and state laws and regulations concerning all clinical functions, including mandated reporting.
- Responsible for standards and protocols that address issues of confidentiality, standards of care, issues of liability and malpractice, record keeping, data collection and professional standards of ethical practice for CWC clinical services.
- As Records Manager for CWC, responds to legal requests and subpoenas.
- Provides clinical supervision to staff and on-site back-up and consultation for clinical services.
- Develops and manages counseling services outreach strategies, program reports, funding applications and budget.
- Provides leadership on CWC committees and contributes to organizational and departmental programs and goals.
- Participates on relevant University, Five College, and community committees, task forces and projects.
- Understands responsibilities with respect to Title IX, Clery and other compliance requirements.
- Demonstrates capacity, skill and willingness to engage students and contribute to student success.
- Works collaboratively with other campus stakeholders to fulfill the mission of Student Affairs and Campus Life.
- Understands responsibilities with respect to conflicts of interest and behaves in ways consistent both with law and with University policy.
- Contributes toward creating a positive and respectful workplace defined by personal and professional competence, integrity, and collaboration.
- Understands and contributes to implementation of departmental and institutional goals for achieving non-discrimination and creating a respectful, inclusive environment that is supportive of diversity.
- Uses access to sensitive and/or not yet public university related information only in the performance of the responsibilities of position and exercises care to prevent unnecessary disclosure to others.
- Performs related duties as assigned or required to meet Department, Executive Area/Division, and University goals and objectives.

**Qualifications:**

- Master's degree in clinical social work (MSW) and licensure in Massachusetts for independent practice of clinical social work (LICSW)

- Five years of clinical or relevant experience in administration of mental health services, including experience teaching, training and supervising clinical mental health practitioners, including graduate interns
- Demonstrated knowledge of and experience with the full spectrum of mental health issues faced by women
- Demonstrated understanding of empowerment models of service provision and access to services issues for underserved populations
- Experience developing and implementing culturally competent programs and services for diverse cultural and linguistic populations
- Bilingual (Spanish, Chinese, Khmer/English) candidates desirable

**Special Instructions to Applicants:**

Please submit your letter of interest, resume, and the names, addresses, email and phone numbers of three references to: <http://careers.umass.edu/amherst/en-us/job/499894/director-of-clinical-services-center-for-women-and-community>

Applicants should apply by the priority deadline of **May 17, 2019** in order to ensure consideration.

*UMass Amherst is committed to a policy of equal opportunity without regard to race, color, religion, gender, gender identity or expression, age, sexual orientation, national origin, ancestry, disability, military status, or genetic information in employment, admission to and participation in academic programs, activities, and services, and the selection of vendors who provide services or products to the University. To fulfill that policy, UMass Amherst is further committed to a program of affirmative action to eliminate or mitigate artificial barriers and to increase opportunities for the recruitment and advancement of qualified minorities, women, persons with disabilities, and covered veterans. It is the policy of the UMass Amherst to comply with the applicable federal and state statutes, rules, and regulations concerning equal opportunity and affirmative action.*