

[Assistant Counseling Director, Curry Health Center - Counseling Services](#)

Job Description

The University of Montana invites applications for the Assistant Counseling Director with Curry Health Center's Counseling Services. This position is under the direct supervision of the Counseling Services director. The assistant director (AD) is responsible for the day to day operation and provision of mental health care in Counseling Services. This is a supervisory position that requires a high degree of autonomy and clinical judgment. It supervises an office administrative assistant, staff psychologists and counselors and oversees routine clinical matters, as well as risk management (suicidal, violent, psychosis, etc.) of clientele. Duties include facilitating weekly consultation groups, informing medical staff of high-risk clients, professional staff development/training, caseload assignment, assigning on-call rotations, running reports and analyze the data, and identifying and assisting with quality improvement studies. The AD must be able to identify and trouble-shoot legal and ethical matters as they pertain to client care and clinical supervision. The AD also assists the director in the recruitment, training, supervision, and scheduling of students-in-training.

Through its Behavioral Health Options program (Options), Counseling Services also provides care for students experiencing mental health and substance use disorders. The AD collaborates with the Options Coordinator to assure integrated service to clients with substance use and co-occurring disorders.

This position exercises considerable autonomy assuring the delivery of mental health services for the Counseling Service. Half of the position's time is dedicated to this endeavor; the other half is dedicated to providing direct clinical service to University students during office hours and, on a limited basis, after hours. This requires assessing needs, diagnosing, generating and coordinating treatment plans, and providing individual and group counseling at an independent practice level. The AD is available for consultation with after-hours Curry Health Center services and other campus partners including the Vice Provost for Student Success, UM Housing staff, faculty, UM Athletics, administration, and UM Police Department, University legal counsel, parents, loved ones and concerned others.

UM is an Affirmative Action/Equal Opportunity employer and has a strong institutional commitment to the principle of diversity in all areas. In that spirit, we are particularly interested in receiving applications from a broad spectrum of qualified people who would assist the University in demonstrating its five priorities for action: Place student success at the center of all we do; drive excellence and innovation in teaching, learning, and research; embody the principle of "mission first, people always"; partner with place; and proudly tell the UM story.

Position Details

- Position is full-time, 1.0 FTE, MUS Contract and includes a comprehensive and competitive [benefits package](#) including Insurance package, mandatory retirement plan, partial tuition waiver, and wellness program.
- Salary for this position is \$70,000 per year commensurate with qualifications.

Required Qualifications

- The AD will possess the knowledge, skills and abilities of an experienced (minimum six (6) years) licensed mental health clinician (professional counselor, clinical social worker, or clinical psychologist).
- If not already licensed to practice in MT, the candidate must be licensable within 1 year of hire.
- Minimum of 3 years of demonstrated clinical supervisory experience.

- Effective verbal and written communication skills, demonstrated ability to inspire and support staff encouraging creativity and full participation in meaningful programs and programmatic changes.
- Demonstrated skills and expertise for crisis management, psychotherapy, group therapy and related practice, especially utilizing a short term model.
- Strong commitment to student learning, with the ability to balance direct care with outreach to academic programs and campus/community constituent.
- Possess the ability to represent CHC Counseling Services in a positive manner with effective communication, strong public speaking skills and a clear sense of the role of the Counseling Services and CHC in support of student success and the mission of the University of Montana.
- Understanding of HIPAA and FERPA rules.
- General knowledge of and skill in the operation of personal computers and related software (MS Word, Excel, PowerPoint E-mail, and Internet), electronic health record (Medicat), photocopier, fax and multi-line phone system.

Preferred Qualifications

- The ideal candidate will have demonstrated managerial and leadership skills, with ability to work as an effective member of a team as well as a team leader.
- Preferred managerial experience in a mental health or college setting.
- Experience with behavioral health integration in primary health care settings.

How to Apply

Priority Application Date: March 13, 2019

For application instructions, required application materials, and to learn more about UM and Missoula, please apply at <http://bit.ly/2196umjobs>.

University of Montana is an ADA/EOE/AA/Veteran's Preference Employer