



Seeking an Experienced and Committed Leader

The University of Puget Sound is seeking a visionary leader and strong clinician to serve as the Director of Counseling, Health, and Wellness Services. The Director is responsible for the overall management of the medical and mental health services provided to the student population. An experienced psychologist with the demonstrated ability to collaboratively develop and implement a vision, provide direction, engage in strategic planning, and communicate well with all members of the campus community is needed for this significant leadership role. The new leader will provide direct supervision for the mental health providers and indirect supervision, through the Associate Director/Medical Coordinator, for the medical providers. In order to be successful in this position, an understanding of and commitment to the liberal arts tradition and the value of a diverse community are important.

[Counseling, Health and Wellness Services](#) (CHWS) at the University of Puget Sound is committed to helping students achieve their academic potential and to becoming their own health care advocates. CHWS addresses the immediate medical and mental health needs of students that can interfere with their success while also supporting student development and lifelong wellness through health promotion programs and strategies. The Director must lead and support all aspects of campus wellness for students.

Position Summary

The Director of Counseling, Health and Wellness Services is responsible for providing vision, leadership, and management for the multidisciplinary teams that provide primary medical care, mental health care, and health promotion programs and services to the diverse student population. The Director supervises the Associate Director/Medical Coordinator, three Psychologists, and the Technologist directly, and, is ultimately responsible for a team of approximately 18 full- and part-time clinical, administrative and support staff, and trainees. Reporting to the Vice President for Student Affairs and Dean of Students, the Director is involved in divisional and institutional committees and is part of the University's emergency response group.

Primary Responsibilities

The Director is ultimately responsible for ensuring that the operations and management of CHWS comply with all university policies, state and federal laws, and professional standards. It is the Director's role to monitor and guide the functioning of CHWS to ensure the provision of the highest standards of ethical treatment. The responsibilities of the position include, but are not limited to, the following:

- Provide strategic planning, leadership and direction to CHWS
- Serve as the chief psychologist and mental health expert for the University and provide consultation with members of the campus community as appropriate
- Provide clinical supervision and direct service consistent with license and training
- Maintain a small caseload in order to support staff during critical times and to maintain appropriate licensure
- Supervise, directly or indirectly, all administrative and support staff, as well as trainees
- Ensure ongoing evaluation of CHWS programs and services
- Oversee all budgetary and administrative needs, including the maintenance of health records, for CHWS
- Collaborate with other departments on crisis management and response, and coordinate CHWS readiness to respond
- Serve as a member of the Student Affairs Leadership Team and participate in planning efforts for the Division
- Participate in campus-wide committees such as:
 - Self-Harm Report Review
 - Student Alert Team
 - Critical Behaviors Review Team
 - Emergency Response Management
 - President's Leadership Group
- Support students, Student Affairs, and the University by being an active member of the campus community

Qualifications

- Doctorate in counseling, clinical psychology, or a closely related field
 - Degree from an APA accredited doctoral program and an APA accredited pre-doctoral internship preferred
- Currently licensed as a psychologist, and if not licensed in the State of Washington, eligible to be licensed in Washington within the first year of employment.

- Minimum of seven years of professional clinical experience and well-developed clinical and diagnostic skills
- Expert knowledge of the mental health needs and concerns of a college-aged population
 - Knowledge of college student development preferred
 - Experience in a college or university counseling center preferred
- Administrative experience to prepare for the leadership of a multidisciplinary primary medical and mental health clinic
- Excellent leadership and supervision skills
- Proven commitment to providing the highest standard of treatment to a diverse clientele
- Knowledge of and commitment to the application of the highest standards of legal and ethical principles
- Well-developed written and oral communication skills
- Demonstrated appreciation for a liberal arts education
 - Educational or work experience at a residential liberal arts institution preferred
- Demonstrated commitment to creating and sustaining an environment supporting full inclusion for a diverse student population
- Demonstrated commitment to equal opportunity/affirmative action
- Effective collaboration skills with faculty, staff, alumni and community members
- Strong strategic planning skills

Diversity Statement

- We acknowledge the richness of commonalities and differences we share as a university community; the intrinsic worth of all who work and study here; that education is enhanced by investigation of and reflection upon multiple perspectives.
- We aspire to create respect for and appreciation of all persons as a key characteristic of our campus community; to increase the diversity of all parts of our University community through commitment to diversity in our recruitment and retention efforts; to foster a spirit of openness to active engagement among all members of our campus community.
- We act to achieve an environment that welcomes and supports diversity; to ensure full educational opportunity for all who teach and learn here; to prepare effectively citizen-leaders for a pluralistic world.

Puget Sound is committed to an environment that welcomes and supports diversity. We seek diversity of identity, thought, perspective, and background in our students, faculty, and staff. To learn more please visit: <http://www.pugetsound.edu/about/diversity-at-puget-sound/>

Application Procedure and Timeline

The University of Puget Sound has partnered with Keeling and Associates, LLC (K&A) in this search process. Applications should include a cover letter and resume/curriculum vitae and must be sent, preferably in PDF format, to recruiting@KeelingAssociates.com. The subject line of the email should read "UPS – Director of CHWS." A confidential review of applicants will continue until an appointment is made.

Confidential inquiries and nominations should be addressed to Dr. Jan Walbert, Vice President and Senior Consultant for Executive Search, Keeling & Associates, at jwalbert@KeelingAssociates.com.

The University

Founded in 1888 in a vibrant port city in the Pacific Northwest, the [University of Puget Sound](#) is an independent, residential, and predominantly undergraduate liberal arts college, with graduate programs in education and health sciences. Our beautiful 97-acre campus supports connection with the world it serves, from the tide flats of Tacoma to the Pacific Rim and beyond. A Puget Sound education is rooted in an inspiring confluence of histories and cultures and ideas, and centered on our 2,600 students who are open-minded, outward-reaching, and passionate about putting their educations to work. Guided by our motto *To the Heights*, we seek to educate the whole person, and to give each student space to discover and room to rise to meet new challenges both locally and globally. Our faculty challenge and support each student individually as they grow into broadly and deeply educated lifelong learners, prepared to become the world's next generation of exceptional leaders. Perhaps that's why the Princeton Review called out our faculty-student interaction as one of the best in the nation, and we are designated as one of only 40 *Colleges That Change Lives*.

All offers of employment are contingent on successful completion of a background inquiry